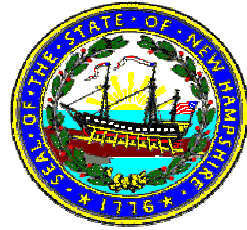




**NEW HAMPSHIRE ARMY NATIONAL GUARD
TECHNICIAN VACANCY ANNOUNCEMENT
Human Resource Office (NHAG-HR)
State Military Reservation
4 Pembroke Road
Concord, NH 03301-5652**



PLEASE POST IN A PROMINENT LOCATION

PLEASE SEND APPLICATIONS TO ADDRESS AS ABOVE

ANNOUNCEMENT DATE 29 September 2005

ANNOUNCEMENT NUMBER NH05-083(AR)

POSITION TITLE, SERIES/GRADE (S)

Human Resources Specialist (Military)
GS-0203-07

MAXIMUM MILITARY GRADE AVAILABLE SSG

POSITION DESCRIPTION NUMBER 70541

SALARY RANGE

GS-07 starts at \$36,219 per year. Promotion rules apply to current federal technician/employees. Promotion rules apply for technicians currently on board.

AREA OF CONSIDERATION

AREA I	all excepted permanent enlisted federal technicians of the NHNG
AREA II	all enlisted members of the New Hampshire National Guard
AREA III	all individuals eligible to become enlisted members of the NH National Guard

CLOSING DATE

AREA I	19 October 2005
AREA II/III	26 October 2005

DUTY LOCATION

DCSPER
Office of the State Surgeon
Manchester, NH 03104

TYPE OF APPOINTMENT

Permanent Enlisted Technician

FOR ADDITIONAL INFORMATION

Contact MSgt John Symington at DSN 684-9348, commercial (603) 225-1332, or e-mail john.Symington@nh.ngb.army.mil NH National Guard job postings are available at www.nhpeas.ang.af.mil/hro/jobs or all states at <http://www.neguard.com/jobs/Docs/statepoc.htm>

INSTRUCTIONS FOR APPLYING

Applicants may choose to submit an [OF 612](#), or a resume.

APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCE OFFICE (NHAG-HR) NO LATER THAN 1600 HOURS (4:00PM) ON THE CLOSING DATE INDICATED ABOVE.

YOUR RESUME OR APPLICATION SHOULD CONTAIN AS A MINIMUM

- announcement number
- title and grade(s) of the position you are applying for
- full name, mailing address (with zip code), day and evening phone numbers (with area code)
- social security number
- current military grade/rank
- current status with the New Hampshire National Guard i.e. current permanent technician, AGR, temporary technician, ADSW
- current or prior technicians must include a copy of your most current Standard Form 50 which annotates your technician status and grade
- * full country of citizenship
- * high school name, city and state; colleges or university name, city and state; majors, type and year of any degrees received
- * personal military experience (DD Form 214)

***AREA II/III applicants only**

MAIL RESTRICTION: Applications submitted at government's expense will not be considered. This includes those submitted in government envelopes or postage. Overnight or express mail is discouraged since it will ultimately delay your package getting to HRO.

EXCEPTED SERVICE REQUIREMENT: Technicians in the excepted service are required to wear the military uniform appropriate to their service and federally recognized grade when performing technician duties and are required to comply with the uniform standards of the service.

NATIONAL GUARD MEMBERSHIP IS REQUIRED

EQUAL EMPLOYMENT OPPORTUNITY

The NH National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

OTHER PERTINENT DATA

This vacancy will be processed in accordance with NHNG TPR 335 & Article 16 of the Labor Mgt Agreement. Reference NGR 600-25, military compatibility and grade inversion rules will be strictly adhered to. Reimbursement for PCS expenses not authorized

The Enlistment and Reenlistment Bonus, the Student Loan Repayment Program incentive, and the Selected Reserve Recruitment HealthCare Professionals incentive will be terminated upon start date for a military technician position or AGR Title 10 or Title 32 tour. Recoupment may be required depending on the specific incentive contract recoupment procedures.

Selected individual must enroll in the Direct Deposit/Electronic Funds Transfer Program. The Federal Financial Management Act of 1994, SEC 402, Electronics Payments, requires direct deposit to a financial institution for all Federal wage or salary payments that begin on or after 1 Jan 95.

If you are a male born after 31 December 1959, and you want to be employed by the Federal Government, you must be registered with Selective Service.

OTHER REQUIREMENTS: In order to comply with the NGB compatibility criteria, selected individual will be immediately assigned CMF71 Except 71M, 73C,D,Z / Plt/Sec/Sq/Tm Leader.

MINIMUM QUALIFICATIONS REQUIREMENT (S)

*** Each applicant must fully substantiate on their application how they meet the requirements listed below otherwise, the applicant will be found unqualified for this position.**

GENERAL EXPERIENCE: Clerical or administrative experience, education, and/or training which has provided the candidate with the ability to search for and compile information/data, process documents, and provide information about regulations, procedures, and programs.

SPECIALIZED EXPERIENCE: 12 Months experience which describes...

- Knowledge of laws, rules, regulations and precedents relating to military personnel programs
- Experience using or knowledge of medical regulations (40 series)
- Skill in oral and written communication in expressing and security information
- Ability to interpret and apply rules and regulations
- Knowledge of military organization structure.

BRIEF JOB DESCRIPTION This position is located in the office of the State Surgeon of the NH Army National Guard. The purpose of this position is to serve as the final reviewer and procedural authority of personnel actions submitted to the MILPO by lower echelons. Work is to be performed in one or more of the following work areas: medical records / MEDPROS management; Officer or Enlisted Personnel Management (OPM, EPM); Retirement Points Accounting Management (RPAM); Selected Reserve Incentive Program (SRIP); Montgomery G.I. Bill; MOS Medical Review Board (MMRB); Line of Duty (LOD) investigations; and Funeral Honors/Casualty Assistance. Performs other duties as assigned.

FOR THE ADJUTANT GENERAL:

DEBORAH L. CARTER, Col, NHNG
Director of Human Resources